

Regions & Cohesion (Regiones y Cohesión / Régions et Cohésion)

SUBMISSION INFORMATION FOR CONTRIBUTORS

The editors welcome contributions in English, [Spanish](#), or [French](#). Authors should submit articles as Microsoft Word or Rich Text Format (RTF) files (as well as any questions or interest in reviewing books), to the editors at RECO@berghahnjournals.com. Electronic submissions are preferred, but mailed contributions will be reviewed:

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FORMATTING

The document must be set at the US letter standard size. The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes, and references. Any unusual characters or diacritics should be flagged by placing the entire word in **red type**.

COVER PAGE

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author including an [ORCID](#), a total word count, the number of tables and/or figures included, and any acknowledgments. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

ABSTRACT/KEYWORDS

The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized. The abstract, keywords and biographical note for non-English articles must be submitted in both English and the language of the article.

RESEARCH FUNDING

Prior to submission to Berghahn, authors need to establish that the journal's Open Access policy does not conflict with any research funder mandates.

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For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS files with all fonts embedded. All images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or rtf. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves. For more details, please see our [Artwork](#) submission webpage.

PROCESS FOR REFEREEING AND ACCEPTING ARTICLES

Regions and Cohesion is a refereed journal. Submissions are considered on the understanding that the article is not currently under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors as to whether an article should be published and, if

so, with what recommended changes. The editors respond to the author with a decision, a list of any changes needed for the article to be accepted for publication, and the anonymous referees' comments, or a summary thereof.

PUBLICATION

Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

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STYLE GUIDE

The *Regions and Cohesion* style guide is based on **APA Style**. Please note that the journal uses **US punctuation and spelling** for English, following *Merriam-Webster's Collegiate Dictionary*.

CITATION SYSTEM

Regions and Cohesion follows the in-text **author-date system**, with full documentation in the reference list. Any other notes should be **endnotes** (using Word's automatic endnote function) and kept short and to a minimum.

Author-Date Examples

Smith (1987) argues...
(Pickett & White, 1985; Smith, 1987)
Jones's research (1977, 1979a, 1979b)
(Kant n.d.; McGinnis, forthcoming)

Single author with multiple sources: (Smith, 1993, p. 63; 1998, pp. 124–169)

Three or more authors: (Jones et al., 2001)

Authors with same last name: (D. Smith 1981; G. Smith 1999)

Original date of publication plus edition used: James (1890/1983)

Direct quotation from online material without pagination: (Basu & Jones, 2007, para. 4)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

REFERENCE LIST EXAMPLES

Book with one author/editor

Koff, H. (2008). *Fortress Europe or a Europe of fortresses: The integration of migrants in Western Europe*. Brussels: P.I.E.-Peter Lang.

Edited volume

Maganda, C., & Koff, H. (Eds.). (2009). *Perspectivas comparativas del liderazgo* [Comparative perspectives on leadership]. Brussels: P.I.E. Peter Lang.

Multiple authors/editors

Castles, S., & Miller, M. J. (2003). *The age of migration*. (3rd ed.). New York: Guilford Press.

Edited book with an author or authors

Plath, S. (2000). *The unabridged journals*. K.V. Kukil, (Ed.). New York: Anchor.

Chapter or other part of a book

Cesarin, S. M. (2008). Los nuevos escenarios de integración en Asia y América Latina y el Caribe: La ASEAN y el MERCOSUR desde una perspectiva comparativa. In P. De Lombaerde, S. Kochi & J. B. Ruiz (Eds.), *Del regionalismo latinoamericano a la integración interregional* (pp. 281–312). Madrid: Siglo XXI España Editores.

Journal article (always include the doi)

Ceballos Medina, M. (2011). La política migratoria de Ecuador hacia Colombia Entre la integración y la “contención.” *Regions and Cohesion* 1(2), 45–77. <https://doi.org/10.3167/reco.2011.010204>.

Translations

Runciman, W. G. (1978). *Weber: Selections in translation*. (E. Matthews, Trans.). Cambridge: Cambridge University Press.

Article in a newspaper or magazine

Pelletier, E. & Pontaut, J.-M. (2005, 17–23 November). La sécurité: Proximité ou bâton. *L'Express*, 2837, 46–47.

Mohammad, Hani. (2011, 26 October). Yemeni women burn veils in protest. *Washington Post*.

Thesis, dissertation, or unpublished manuscript

Parra, C. (2010). The governance of ecotourism as a socially innovative force for paving the way for more sustainable development paths: The Morvan regional park. (Unpublished doctoral dissertation). Université Lille 1 Sciences et Technologies, Lille, France.

Organization as authoring agent

IPCC (Intergovernmental Panel on Climate Change). (2007). *IPCC Fourth Assessment Report: Climate Change 2007 (AR4)*. Retrieved from http://www.ipcc.ch/publications_and_data/publications_and_data_reports.shtml.

OIM (Organización Internacional para las Migraciones) (2005). *Migración mundial 2005: Costos y beneficios de la migración internacional* (No. 3, página 459). Ginebra: OIM World Migration Report Series.

Archive materials

Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.

Allport, G. W. (1930-1967). Correspondence. Gordon W. Allport Papers (HUG 4118.10). Harvard University Archives, Cambridge, MA.

Sparkman, C. F. (1973). *An oral history with Dr. Colley F. Sparkman/Interviewer: Orley B. Caudill*. Mississippi Oral History Program (Vol. 289), University of Southern Mississippi, Hattiesburg.

Websites and blogs

Access dates are only required when no date of publication or revision can be determined from the source.

Marshall, R. (2011, 28 February). Falling on the sword of the spirit. *Immanent Frame*. <http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit>.

Plumwood, V. (2004). Environmental justice, in institutional issues involving ethics and justice. In R. C. Elliot (Ed.) *Encyclopedia of life support systems (EOLSS)*. Oxford: UNESCO and Eolss Publishers. Retrieved from <http://www.eolss.net>.

ARTICLE SUBMISSION CHECKLIST

- License Agreement** is signed and submitted (*no later than the final revised article submission*);
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 - **Title** of the article;
 - An **abstract** of 125 words that is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text (in both English and French/Spanish if applicable);
 - Five to eight **keywords** (with only proper nouns capitalized) in alphabetical order and separated by commas (in both English and French/Spanish if applicable);
 - Complete **contact information** for each author (mailing address, phone number, and email);
 - A **bio** of 100 words for each author (including an ORCID) (in both English and French/Spanish if applicable);
 - Total **word count**, the number of tables and/or figures included, and any acknowledgments.
- For any **figures**, ensure that:
 - **Placement** indicators and **captions** (with source/copyright information) have been provided in the main text for all figures and tables;
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PLEASE ENSURE THAT:

- The style guide has been followed;
- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;
- US spelling is used throughout, and a spellcheck has been performed;
- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use **bold italic** for a **B head** (a first-level subheading). Use *non-bold italic* for a **C head**;
- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;
- Contributions are referred to as articles (not essays or papers);
- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;
- Foreign-language words that are not common in US usage are italicized on every instance;
- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 60 words are indented as extracts with no quotation marks;
- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;
- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;
- Every author mentioned in the reference list is cited in the main text or notes, and every author cited in the main text and notes is listed in the reference list.